

UPPER HEYFORD PARISH COUNCIL
Sarah Morgan-Harris, Clerk to the Council,
Appledaune, Orchard Lane, Upper Heyford, Bicester, OX25 5LD
Email:parishclerk@upperheyford.com

Minutes of Parish Council Meeting 14th April 2022 Meeting held at the Village Hall, Upper Heyford

Present: Chair: Jo Allen, Councillors: Paul Weaver, Derek Burrows, Deborah Jones, Bryony Johnson, Parish Clerk: Sarah Morgan-Harris

Apologies: None

Code of Conduct: The Chair reminded Councillors of the code of conduct requirements under the Localism Act of 2011.

1. **Consideration of Dispensations:** None
2. **Public Forum:** Dave (Orchard Lane) regarding the ongoing electricity outages, what is happening with the Jubilee Auction Fundraising money and the 250 bus service.
3. **Approval of Minutes:** The Council approved the minutes of 10th March 2022 Parish Council meeting.
4. **Standing Agenda Items:** None
5. **Public Liability Review:** Orchard Lane manhole cover. Camp Road signpost missing. High Street damaged path following building works, all need to be reported on fix my street.
6. **Matters Arising:**
 - a. **250 Bus Service** - Cllr Ian Corkin has had a meeting with Paul Silver, Dorchester who are considering putting on their own off peak transport service. Cllr Corkin to arrange a meeting with OCC.
 - b. **Traffic Calming** —Cllr Allen continues to chase regarding the S106 money. Jacqui Cox of OCC has sent an email to the Parish Clerk regarding the pot of money, but no details of how to access it. Parish Clerk to send the email to Cllr Allen to chase again. **Action JA**
 - c. **SSE Update** —Upper Heyford legals completed still waiting for Lower Heyford legals regarding access rights and then the project will commence with two sources of electricity coming into the village, if one source fails, then the second will kick in automatically. The hope is that this will be completed within the next few months.
 - d. **Queens Platinum Jubilee Celebrations** —The money that was raised at the recent auction will go towards a bench, flag pole, planting of trees, plaques etc. The Parish Council would like to thank the committee team and all who participated in the successful event.
 - e. **Ardley Interchange** —no further information has been received other than the Baynards Green information and the 5 year plan.
 - f. **Recreation Ground CCTV** —Rack needs to be ordered to house CCTV monitor. **Action Cllr Weaver to give measurements and model and Parish Clerk to purchase.**
 - g. **Lindh and McGuire 30th Anniversary** – PC to organise a picnic on the green 18th September 12- 4pm to commemorate the 30th anniversary. Invitation to be extended to a representative from Croughton, Cllr Allen to ask Jack Goodman if he can organise. **Action Cllr Allen.**
 - h. **New Parishioners Welcome Pack** – A quote is needed for the drawing that Cllr Johnson organised together with a mock up of wording.
 - i. **Bus Stop, Somerton Road** —There has been no response to the Village News article asking for suggestions for usage, Cllr Johnson to send a PC email to the village asking for suggestions. **Action Cllr Johnson.**
 - j. **Village Spring Clean** – Completed and thank you to everyone who came along to support.
 - k. **Nipkin Cottage** —The PC will be sending a letter to the owner of Nipkin Cottage regarding the parking space and fenced off area along with a letter to the land registry regarding ownership. **Action BJ**
 - l. **Heat Upper Heyford** – Heat Upper Heyford have received funding for Phase 2, details to follow shortly.
7. **Correspondence:**

None
8. **New Business:**

Ukraine Support – Mr & Mrs Burt raised a sum of money from their Open Gardens to donate to a local Ukrainian Support Fund. The PC have agreed that the Reading Room could be offered as a meeting place to offer support, friendship and English lessons. There are planning implications on housing a family in the Reading Room.
A vacancy has become available on the PC due to Cllr Janet Tyson moving out of the area, the vacancy will be advertised on notice boards and village email.

Cemetery Working Party – It has been noted that when digging the soil is not being taken away and has built up and now needs to be gotten rid of, a working party is needed to take away the soil. Cllr Allen to liaise with Ian Lough-Scott.

Electric Vehicle Chargers – This was brought to the attention of the PC again and the PC agreed that it was not something that the PC would look at this moment in time.

PC Fundraising – It was agreed to place this on the Agenda for the next PC meeting to raise funds for the PC due a huge income loss as a result of the pandemic.

9. **Current Financial Position:**

a. **Current Financial Position:** Parish Clerk to brief the PC on current finances.

10. **Deferred Item Review:**

Storage Shed – working parties needed

Cemetery Project – Up to date records to be provided to the PC

Bus Shelter Pop up ideas

Climate change project.

11. **Planning:**

MCNP to respond to the Baynards Green application, the PC to support the inappropriate location.

12. **Any Other Business/Discussion Items:**

Meeting: 12th May (AGM & APM), 24th May 2022

There being no further business, the meeting adjourned at 22.21pm

SMH

20/4/2022

Signed:

Jo Allen

Chair

Sarah Morgan-Harris

Parish Clerk