

UPPER HEYFORD PARISH COUNCIL
Sarah Morgan-Harris, Clerk to the Council,
Appledaune, Orchard Lane, Upper Heyford, Bicester, OX25 5LD
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Minutes of Parish Council Meeting

12th January 2023

Meeting held at the Village Hall, Upper Heyford

Present: Chair: Jo Allen, Chair, Councillors: Paul Weaver, Derek Burrows, Deborah Jones, Bryony Johnson, Mark Hiles
Parish Clerk: Sarah Morgan-Harris

Apologies: None

Code of Conduct: The Chair reminded Councillors of the code of conduct requirements under the Localism Act of 2011.

1. **Consideration of Dispositions:** None
2. **Public Forum:** Upper Heyford residents, Tom Etherington Mary James and Pat Bunce. Tom, Mary and Pat wished to make the PC aware of the unreliability of the 250 service not adhering to the new revised timetable. Residents had to catch a taxi as a result of a bus not turning up. The residents rely on this service to get vital shopping as well as attend voluntary work. Cllr Allen agreed to investigate on the residents behalf.
3. **Approval of Minutes:** The Council approved the minutes of 10th November 2022 Parish Council meeting.
4. **Standing Agenda Items:** None
5. **Public Liability Review:** RoSPA playground maintenance ongoing at both playgrounds.
6. **Matters Arising:**
 - a. **Ukraine Support/Funds** – ESOL classes have started with a limited take up of only 4 people. This will be reviewed at Easter with a view to booking the community centre. £995.90 was donated to the Ukraine Support fund from the auction event and the money raised by Mr & Mrs Burt at the open garden, the PC have requested visibility of purchases and receipts for the money donated.
 - b. **Heat Upper Heyford** – A meeting will take place with the bore hole contractor w/c 16th January. The website will be updated with findings.
 - c. **Reading Room Car Parking** – Following a complaint regarding overnight parking at the Reading Room, it was agreed to place notices on all offending vehicles.
 - d. **250 Bus Service** – please see public forum above.
 - e. **Traffic Calming/S106 money** – Still ongoing, the PC are awaiting a meeting date with OCC/CDC to discuss.
 - f. **SSE Update** –Cllr Allen has chased and the project is stuck with the legal team who are holding up the process.
 - g. **Football Pitch Hire** – Invoice sent, the football team will not be playing on a Sunday.
 - h. **Village Parking** – This is still problematic, despite a recent communication highlighting the issues in parking particularly High Street, Mill Lane and Orchard Lane. Cllr Allen emailed community enforcement. It was also agreed to place flyers through letterboxes regarding considerate parking.
 - i. **Bus Shelter Usage, Somerton Road** – It was agreed to trial a book swap, starting with a small shelf. Cllr Johnson to source. Still ongoing.
 - j. **Cemetery working party** –Cllr Burrows to chase up quote of £550 for the work, he will get confirmation and the PC have agreed to go ahead with the work.
 - k. **Parish Council Fundraising** – The event was a huge success, the PC to thank all that were involved and await the funds to be transferred.
 - l. **Tchure Maintenance** –It was agreed to look at obtaining quotes to maintain the Tchure. Still ongoing. Cllr Allen and Cllr Johnson to speak to Keith Probbits
 - m. **Lisgar, Orchard Lane** –Cllr Johnson to write to the lender regarding ownership and maintenance.
 - n. **Cost of Living Issues** – Cllr Allen has put together a list of support and will email it around – add to noticeboards, website, village email group.
 - o. **War Graves Sign for Cemetery** –The PC agreed to having a commonwealth war graves entrance sign to the cemetery this has now been requested and is awaiting delivery and fit.
 - p. **MCNP** – There are two groups meeting, environmental and development who are looking at the plan. More information to follow.
 - q. **Friends of Heyford Station** – A request has been received for funding for repairs to the wall, the PC have agreed to donate £200.
 - r. **OCC Village tree planting** –A location has been agreed for the tree planting and sent to OCC for approval.
 - s. **OCC Meeting** –Councillors met with Rebecca McNaught regarding public rights of way improvements around the airbase, it was agreed to block off the stub end however this may take some time to process. Cllr Allen to chase up in a few months time

7. **Correspondence:**
None
8. **New Business:**
None
9. **Current Financial Position:**
 - a. **Current Financial Position:** Parish Clerk briefed the PC on current finances along with budgeting figures for 2022/23 and precept request in line with the budgeted figures, it was agreed to request £10,910.79 as a parish precept for this coming financial year.
10. **Planning** – Nothing to report
11. **Deferred Item Review:**
 - Storage Shed** – working parties needed
 - Cemetery Project** – Up to date records to be provided to the PC
 - Dogs off lead**
 - Climate change project.**
 - Recreation ground CCTV**
12. **Any Other Business/Discussion Items:**
 - Speeding in the village – monitor.
 - School House and trees – Cllr Burrows has received an email from Mr Alcraft at School House regarding trees believed to be on PC land, the PC believe that the trees are not on parish council land.

There being no further business, the meeting adjourned at 22.00pm

Meeting dates: 9th February, 9th March, 6th April, 4th May (AGM) 11th May, 8th June, 13th July, 14th September, 12th October, 9th November.

SMH
17/01/2023

Signed:
Jo Allen
Chair

Sarah Morgan-Harris
Parish Clerk